

## Health and Safety Plan Summary: JNA Institute of Culinary Arts

**Anticipated Launch Date: July 6, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p><b>Cleaning, sanitizing, and disinfecting have always been a part of the daily routine at JNA Institute of Culinary Arts, as the institution regularly handles food. All staff members are ServSafe Certified and are knowledgeable about food safety, sanitation, and foodborne illnesses. Staff will continue to clean their classrooms, labs, and equipment daily. We will continue to have a more thorough cleaning by Trinity Staffing 2 or 3 times each week. Antibacterial cleaners are always available to and are used by staff and students after classes.</b></p>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best</b></p>	<p><b>Enrollment at JNA Institute of Culinary Arts is such that distancing is very easy at this time. In the future, the institution will maintain small class sizes by scheduling more than one section of each course, should it become necessary. There are more than enough desks, tables, and chairs to support these plans. All visitors must check in upon arrival. Masks must be worn and are available to those who do not have one. Signs are posted reminding all students to wash their hands. As a culinary school, that formerly served guests in a restaurant, signs have always</b></p>

Requirement(s)	Strategies, Policies and Procedures
<p>practices</p> <ul style="list-style-type: none"> <li>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</li> <li>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</li> </ul> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>been posted in the kitchens and bathrooms. There are a number of signs posted around the building- in the lobby, in the main hallway, on the bulletin boards, in the kitchen and in each classroom promoting everyday protective measures, and how to stop the spread of germs. Each student has their own knife kit and other class materials and there is enough kitchen equipment to minimize sharing. If items must be shared, they will be sanitized between uses.</p>

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> <li>* Monitoring students and staff for symptoms and history of exposure</li> <li>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</li> </ul>	<p>All staff and students are aware of the signs and symptoms of COVID19 via CDC posters in the building. Staff and students know they need to stay home if they have reason to believe they are infected or if they were in close contact (as defined by the CDC at: <a href="https://www.cdc.gov/coronavirus/2019-">https://www.cdc.gov/coronavirus/2019-</a></p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p><a href="#">ncov/if-you-are-sick/quarantine.html</a>) with someone who was infected. Per rules from the Commonwealth, all individuals who believe they are sick or who were in close contact with someone who is sick need to self-quarantine for 14 days. Students will be permitted to keep up with their work so this absence does not affect their course grades. If a student requires a longer absence, they can request an official Leave of Absence. All federal and state guidance for staff absences due to COVID19 will apply. After the 14 day quarantine, individuals may return to school, per CDC recommendations.</p>

### Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>The institution will follow the guidance offered by the Commonwealth and City of Philadelphia. Students and staff at a higher risk for severe illness know they do not need to attend class or work. They will not be penalized nor will they experience retaliation for their choices. Masks are required when entering or exiting the building, moving from room to room, and any time a minimum of 6 feet distance is not possible. Masks are not required when seated in the classroom, but are still recommended. Masks are required in the demo/lab activities.</p>